

**KUED (UNIVERSITY OF UTAH)**  
**EEO PUBLIC FILE REPORT**  
(June 1, 2018 thru May 31, 2019)

**RECRUITMENT SOURCES USED FOR FULL-TIME VACANCIES**

\*Appendix A includes a list of referral agencies who receive notice of full-time job vacancies. Contact information such as organization name, address, contact person and telephone number is included. Numbers are assigned each organization on the list and are referenced where applicable below.

**FULL-TIME POSITIONS FILLED; RECRUITMENT SOURCES USED**  
**[With Hiree's Recruitment Source Noted in Brackets]**

**1) KUED Communications Coordinator**

Notice sent to Referral Source list for entries on or before 4-16-18\*

Date Filled: 6-4-18

Number of Interviewees: 4

Interviewees according to Referral Source: \*(B13=1; B26=2; C86: Flexjobs.com=1)

Hiree: \*(#B26)

**2) KUED Host/Producer**

Notice sent to Referral Source list for entries on or before 3-9-18\*. This position was also posted via Current, KSL, Facebook, Indeed, and TVJobs.com

Date Filled: 7-16-18

Number of Interviewees: 6

Interviewees according to Referral Source: \*(B13=1; B26=1; C86: Indeed.com=1, TVJobs.com=3)

Hiree: \*(#C86: tvjobs.com)

**3) KUED Post Production Editor/Multi-Camera Director**

Notice sent to Referral Source list for entries on or before 8-3-18\*. This position was also posted on KSL

Date Filled: 9/4/18

Number of Interviewees: 3

Interviewees according to Referral Source: \*(B13=1; B26=1; C86: Indeed.com=1)

Hiree: \*(C86: Indeed.com)

**4) KUED Accounting Specialist**

Notice sent to Referral Source list for entries on or before 7-20-18\*. This position was posted via Indeed, KSL and Monster

Date Filled: 9-4-18

Number of Interviewees: 3

Interviewees according to Referral Source: \*(A1=1; C86: Indeed.com=2)

Hiree: \*(C86: Indeed.com)

**5) KUED Associate Accountant**

Notice sent to Referral Source list for entries on or before 8-14-18\*

Date Filled: 10-2-18

Number of Interviewees: 2  
Interviewees according to Referral Source: \*(A1=1; B13=1)  
Hiree: \*(B13)

**6 ) KUED Development Specialist**

Notice sent to Referral Source list for entries on or before 12-5-18\*  
Date Filled: 1-22-19  
Number of Interviewees: 4  
Interviewees according to Referral Source: \*(B13=1; B26=2; C86: Indeed=1)  
Hiree: \*(B13)

**7 ) KUED Marketing and Communications**

Notice sent to Referral Source list for entries on or before 12-7-18\*  
Date Filled: 2-1-19  
Number of Interviewees: 4  
Interviewees according to Referral Source: \*(A1=1; B26=2; C87=1)  
Hiree:\*(B26)

**8 ) KUED Digital Marketing Coordinator**

Notice sent to Referral Source list for entries on or before 1-25-19\*  
Date Filled: 3-4-19  
Number of Interviewees: 5  
Interviewees according to Referral Source:\*( B13=1; B27=1; C86=Indeed.com=3)  
Hiree: \*(C86 Indeed.com)

**9 ) KUED Executive Secretary**

Notice sent to Referral Source list for entries on or before 2-4-19\*  
Date Filled: 3-5-19  
Number of Interviewees: 2  
Interviewees according to Referral Source: \*(B13=1; B27=1)  
Hiree: \*(B27)

**10 ) KUED Assoc. Director Accounting & Finance**

Notice sent to Referral Source list for entries on or before 1-14-19\*; this position was also advertised on KSL, Monster, Indeed, Current, CPB, and pmbaonline.org  
Date Filled: 3-27-19  
Number of Interviewees: 3  
Interviewees according to Referral Source: \*(C86: Indeed.com=1; cpb.org=1; publicmediajobs.org=1)  
Hiree: \*(C86 Indeed.com)

**11 ) KUED Marketing Acct Manager & Copywriter**

Notice sent to Referral Source list for entries on or before 12-7-18\*  
Date Filled: 2-4-19  
Number of Interviewees: 4  
Interviewees according to Referral Source: \*(B13=1; B26=3)  
Hiree: \*(B13)

**12 ) KUED Membership Assistant**

Notice sent to Referral Source list for entries on or before 4-19-19\*  
Date Filled: 5-10-19  
Number of Interviewees: 4  
Interviewees according to Referral Source: \*(B13=1; B26=1; B27=1; C86  
Indeed.com=1)  
Hiree: \*(B13)

**TOTAL INTERVIEWEES FOR FULL-TIME POSITIONS**

44 persons

**NUMBER OF REFERRALS FROM SOURCES USED**

A1 (3 persons); B13 (9 persons); B26 (12 persons); B27 (3 persons) C86: Indeed (10 persons); Flexjobs.com (1 person); TVjobs.com (3 persons); cpb.org (1 person); publicmediajobs.org (1 person); C87 (1 person)

**SUPPLEMENTAL OUTREACH ACTIVITIES**

Appendix B contains a brief description of activities from the *FCC Menu* of outreach initiatives undertaken during the reporting period, including station personnel involved in the activities.

KUED sends information regarding full-time positions to a mailing list maintained by the technical staff. This list is open to any subscriber so the list of individuals and/or organizations that receive information about our job postings may be broader than the referral source list in Appendix A. An invitation is sent annually to these subscribers asking if they will provide contact information, but some do not respond.

## Appendix A: Employment Referral and Recruitment (Referral Source List)

Updated: 5/30/19; Created 5/21/03

### Job Service Locations

#### NOTES

- The University has a signed contract with Utah DWS.
- Postings are sent to the State Employment Team: [postajob@utah.gov](mailto:postajob@utah.gov) or fax: 801-526-4321 or 1-866-968-0060
- DWS Employment Centers do not have direct phone numbers; calls are directed to a general call center at 801-526-0950 or 1-866-435-7414.

	Agency	Contact	Phone	Address	E-mail	Date Entered
A1	Department of Workforce Services Employer Services	State Employment Team	801-526-0997 1-888-920-9675	140 East 300 South, SLC, UT 84111	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	10/5/17
A1	Department of Workforce Services Employer Services	Amy Rindlisbacher	801-526-0997 1-888-920-9675	140 East 300 South, SLC, UT 84111	<a href="mailto:amyrindis@utah.gov">amyrindis@utah.gov</a>	10/5/17
	<b>Workforce Service Centers</b>					
	Beaver Employment Center	N/A	N/A	875 North Main / PO Box 1138, Beaver, UT 84713	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Blanding Employment Center	N/A	N/A	544 North 100 East, Blanding, UT 84511	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Brigham City Employment Center	N/A	N/A	138 West 990 South, Brigham City, UT 84302	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Cedar City Employment Center	N/A	N/A	176 East 200 North / PO Box 669, Cedar City, UT 84720	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Clearfield Employment Center	N/A	N/A	1290 East 1450 South, Clearfield, UT 84015	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Delta Employment Center	N/A	N/A	44 South 350 East, Delta, UT 84624	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Emery County Employment Center	N/A	N/A	550 West Hwy 29/ PO Box 859, Castle Dale, UT 84513	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Heber City Employment Center	N/A	N/A	69 North 600 West, Ste C, Heber, UT 84032	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	
	Junction Employment Center	N/A	N/A	550 North Main / PO Box 127, Junction, UT 84740	<a href="mailto:postajob@utah.gov">postajob@utah.gov</a>	

<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-mail</b>	<b>Date Entered</b>
Kanab Employment Center	N/A	N/A	468 East 300 South, Kanab, UT 84641	postajob@utah.gov	
Lehi Employment Center	N/A	N/A	557 West State St, Lehi, UT 84043	postajob@utah.gov	
Loa Employment Center	N/A	N/A	18 South Main / PO Box 267, Loa, UT 84747	postajob@utah.gov	
Logan Employment Center	N/A	N/A	446 North 100 West, Logan, UT 84321	postajob@utah.gov	
Bridgerland Technical College Employment Center	N/A	N/A	1301 North 600 West, Logan, UT 84321	postajob@utah.gov	
Manti Employment Center	N/A	N/A	55 North Main, Ste #3, Manti, UT 84642	postajob@utah.gov	
Midvale Employment Center	N/A	N/A	7292 South State, Midvale, UT 84047	postajob@utah.gov	
Moab-South Employment Center	N/A	N/A	457 Kane Creek Blvd, Moab, UT 84532	postajob@utah.gov	
Nephi Employment Center	N/A	N/A	625 North Main, Nephi, UT 84648	postajob@utah.gov	
Ogden Employment Center	N/A	N/A	480 East 27th Street, Ogden, UT 84401	postajob@utah.gov	
Panguitch Employment Center	N/A	N/A	665 North Main Street, Panguitch, UT 84759	postajob@utah.gov	
Park City Employment Center	N/A	N/A	1846 Prospector Ave / PO Box 680697 Park City, UT 84068	postajob@utah.gov	
Price Employment Center	N/A	N/A	475 West Price River Drive, Ste 300, Price, UT 84501	postajob@utah.gov	
Provo Employment Center	N/A	N/A	1550 North 200 West, Provo, UT 84604	postajob@utah.gov	
Richfield Employment Center	N/A	N/A	115 East 100 South, Richfield, UT 84701	postajob@utah.gov	
Roosevelt Employment Center	N/A	N/A	140 West 425 South 330-13, Roosevelt, UT 84066	postajob@utah.gov	
St. George Employment Center	N/A	N/A	162 North 400 East Bldg B, St. George, UT 84770	postajob@utah.gov	
Salt Lake City Metro Employment Center	N/A	N/A	720 South 200 East, SLC, UT 84111	postajob@utah.gov	
South County Employment Center	N/A	N/A	5735 South Redwood Rd, Taylorsville, UT 84123	postajob@utah.gov	

<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-mail</b>	<b>Date Entered</b>
South Davis Employment Center	N/A	N/A	763 West 700 South, Woods Cross, UT 84015	postajob@utah.gov	
Spanish Fork Employment Center	N/A	N/A	1185 North Chappel Dr, Spanish Fork, UT 84660	postajob@utah.gov	
Tooele Employment Center	N/A	N/A	305 North Main Street, Ste 100, Tooele, UT 84074	postajob@utah.gov	
Vernal Employment Center	N/A	N/A	1050 West Market Dr, Vernal, UT 84078	postajob@utah.gov	

## College Recruiting/Educational Institutions

<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-mail</b>	<b>Date Entered</b>
<b>B1</b> Idaho State University: Communication, Media & Persuasion	Carrie Page	208 282-3695	921 S 8th Ave, Stop 8242, Frazier Hall, Room 219, Pocatello, ID 83209	cmp@isu.edu	10/12/17
<b>B2</b> Art Institute of SLC	Reenie McFarland	801-601-4712	121 West Election Rd, SLC, UT 84020	mmacharris@aii.edu	5/8/18
<b>B3</b> BYU Career Placement	Scott Greenhalgh	801-422-7600	2400A WSC, Provo, UT 84602	cougarcareers@byu.edu	5/26/16
<b>B4</b> BYU School of Communication	Debbie Jackson or front desk	801-422-2997	360 BRMB, Provo, UT 84602	commx_secretary@byu.edu	10/12/17
<b>B5</b> BYU Theater & Media Arts	Elizabeth Funk	801-422-7768	DD581 HFAC, Provo, UT 84602	elizabeth_funk@byu.edu	10/12/17
<b>B6</b> Carbon School District, Adult Education	Nelda Grundy	435-613-3145	251 West 400 North, Price UT 84501	grundyn@carbonschools.org	3/28/03
<b>B7</b> CTI (Career Services Network)	Vaughn Taylor	801-440-6380	842 East Three Fountains Dr Ste192, SLC, UT 84107	vaughn.cti@gmail.com	10/17/17
<b>B8</b> Career Services (Utah State)	Eddy Tsing	435-797-1748	4305 Old Main Hill, University Inn Room 102, Logan, UT 84322	career.services@usu.edu	3/19/09
<b>B9</b> City Academy	Crystal Boteju or Sonia Woodbury	801-596-8489	550 East 200 South SLC UT 84102	office@cityacademyslc.org	5/26/16
<b>B10</b> Columbia College of Salt Lake	David Stoddard	801-281-6677	5250 South Commerce Dr, Ste 300, Murray UT 84107	dgoddard@ccis.edu; saltlake@ccis.edu	10/17/07 updated 2/19/19
<b>B11</b> Davis Applied Technology College	Alex Johnson	801-593-2399	550 East 300 South, Kaysville, UT 84067	alex.johnson@davistech.edu	5/26/16
<b>B12</b> Davis School District	Sandra DeCaire	435-760-5538	45 East State Street, Farmington, UT 84025	sdecaire@dsmail.net	5/27/16
<b>B13</b> KUEN/KUED/KUER Staff	Staff	801-581-7777	101 Wasatch Dr, SLC, UT 84112	ebc@lists.utah.edu	3/28/03
<b>B14</b> KUEN/KUED/KUER website	Nick Loomans	801-585-6021	250 East 200 South Ste 125, SLC, UT 84111	ebc@lists.utah.edu	3/28/03
<b>B15</b> LDS Business College	Reception	801-524-1925	95 North 300 West, SLC, UT 84101-3500	employmentcenter@LDSBC.edu	10/10/17
<b>B16</b> Morgan County School District	Jana Brown	801-829-3411	PO Box 530, Morgan, UT 84050	jbrown@morganschool.org	3/28/03

<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-mail</b>	<b>Date Entered</b>
<b>B17</b> North Sanpete School District: Adult Education	Ben Cox	435-462-2452	220 East 700 South, Mt Pleasant, UT 84647	ben.cox@nsanpete.org	5/27/16
<b>B18</b> Salt Lake Community College: Career Services	Will Unga	801-957-4210	1575 South State, SLC, UT 84115	will.unga@slcc.edu	10/17/17
<b>B19</b> Salt Lake Community College	Jack Hesleph	801-957-4013	4600 South Redwood Rd, SLC, UT 84130	Jack.hesleph@slcc.edu	3/28/03
<b>B20</b> Salt Lake Community College Center for Arts & Media	Josh Elstein	801-957-3127	1575 South State; Room 2-009C, SLC, UT 84115	josh.elstein@slcc.edu	10/17/17
<b>B21</b> SLCC Diversity & Multicultural Affairs	Shellie Jo Enscoe, Director	801-957-4415	4600 South Redwood Rd, STC 246, SLC, UT 84130	shellie.enscoe@slcc.edu	10/3/17
<b>B22</b> Southern Utah University	Marisa Coburn	435-586-5483	351 West Center St, Cedar City, UT 84720	careercenter@suu.edu	3/28/03
<b>B23</b> Southwest Applied Technology College	Lisa Laird	435-586-2899	510 West 800 South, Cedar City, UT 84720	ljlaird@swatc.org	11/10/05
<b>B24</b> South Summit School District	Kip Bigelow	435-783-4301	285 East 400 South, Kamas, UT 84036	kbigelow@ssummit.org	5/27/16
<b>B25</b> Stansbury High School	Tom Rathke	435-882-2479	5300 Aberdeen Lane, Toole, UT 84074	trathke@gmail.com	5/27/16
<b>B26</b> University of Utah Human Resources (web)	Nick Loomans	801-585-6021	250 East 200 South Ste 125, SLC, UT 84111	Nicholas.Loomans@utah.edu	3/28/03
<b>B27</b> University of Utah Staff (campus referral)	varied	varied	250 East 200 South Ste 125, SLC, UT 84111	Nicholas.Loomans@utah.edu	3/28/03
<b>B28</b> University of Utah Film and Media Arts	Jennifer Humphreys	801-581-5127	375 South 1530 East, Rm 270, SLC, Utah 84112	jenni.humphreys@utah.edu	11/21/17
<b>B29</b> University of Utah Instructional Media Services	Jeanne Krogen	801-581-6779	207 MBH, SLC, UT 84112	jkrogen@ims.utah.edu	3/28/03
<b>B30</b> University of Utah Netcomm Department	Brian Peter Monson	801-213-3309	102 South 200 East Ste 110, SLC, UT 84111	peter.monson@utah.edu	5/27/16
<b>B31</b> University of Utah University Press	Hannah New	801-585-0080	Marriott Library Ste 5400, SLC, UT 84112	hannah.new@utah.edu	3/28/03
<b>B32</b> University of Utah Alumni Career Services	Has a link on the web to U of U job openings	801-585-5036	201 South 1460 East, SLC, UT 84112	<a href="http://ulink.utah.edu/s/1077/16/interior.aspx?sid=1077&amp;gid=1&amp;pgid=455">http://ulink.utah.edu/s/1077/16/interior.aspx?sid=1077&amp;gid=1&amp;pgid=455</a>	10/26/17
<b>B33</b> University of Utah Communication Department	Cameron Vakilian	801-581-6889	255 South Central Campus Dr, LNCO Rm 2400, SLC, UT 84112	comm-advisor@utah.edu	10/18/17



<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-mail</b>	<b>Date Entered</b>
<b>B34</b> University of Utah Department of Marketing	Paul Dowling	801-581-7489	1645 East Campus Center Dr, #107, SLC, UT 84112	mktpd@business.ut ah.edu	11/10/05
<b>B35</b> Broadview University	Crystal Beweerd	801-542-7223	1902 West 7800 South, West Jordan, UT 84088	cdeweerd@broadvie wuniversity.edu	10/3/17
<b>B36</b> Utah Valley University	Kaylen Dodson	801-863-7438	800 West University Parkway, Mail Stop: 203 University, Orem, UT 84058-5999	Kaylen.dodson@vu. edu	10/2/18
<b>B37</b> Utah State University	Kim Latu	435-797-1745	4205 Old Main Hill, Logan, UT 84322-4305	kim.latu@usu.edu	12/5/11
<b>B38</b> Utah State Board of Regents	Julie Vincent/ Anya Turner/ Kiersten Allred	801-321-7124	60 South 400 West, 5th Floor, SLC, UT 84101	HR@utahsbr.edu	3/28/03
<b>B39</b> Weber State University Career Services	Pat Wheeler	801-626-7914	1105 University Cir, Ogden, UT 84408-1105	pwheeler@weber.ed u	3/28/03
<b>B40</b> Weber State University	Betty Simons	801-626-6960	1105 University Cir, SC Rm 230, Ogden, UT 84408-1105	bsimons@weber.ed u	3/28/03
<b>B41</b> Weber State University	Larry Burdett	801626-8765	1105 University Cir, Ogden, UT 84408-1105	larryburdett@weber. edu	10/27/08
<b>B42</b> Weber State University, Data Center (Weber ATC)	Theresa Walker	801-627-8413	200 North Washington Blvd, Ogden, UT 84404	walkert@owatc.edu	10/27/08
<b>B43</b> West High School	Connie Wyckoff, CTE Specialist/ Coordinator SLCSD	801.578.8500 ext. 383	241 North 300 West, SLC, UT 84103	Connie.Wyckoff@slc schools.org	3/28/03
<b>B44</b> West High Career and Technical Center	Connie Wyckoff, CTE Specialist/ Coordinator SLCSD	801.578.8500 ext. 383	1633 Edison Street, SLC, UT 84115	Connie.Wyckoff@slc schools.org	11/21/17
<b>B45</b> Agency deleted					

## Community/Minority Agencies

	<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>	<b>Date Entered</b>
<b>C46</b>	Aspen Hills Mortgage	Eric Moser	435-823-1505	4600 South 2850 West, WVC, UT 84119	eric@aspenhillsmortgage.com	3/28/03
<b>C47</b>	Alliance House	Amber Mackay	801-486-5012	1724 South Main, SLC, UT 84115	amberm@vmh.com	5/26/16
<b>C48</b>	Boys/Girls Club of Greater Salt Lake	Carley Cahoon	801-322-4411	PO Box 57071, Murray, UT 84157	ccahoon@gsclclumbs.org	5/26/16
<b>C49</b>	Broadcast Employment Services (TVJobs.com)	Mark C. Holloway	760-754-8177	PO Box 4116, Oceanside, CA 92052	jobs@tvjobs.com	11/10/05
<b>C50</b>	Calvary Baptist Church	Pastor Davis	801-355-1025	1090 South State Street, SLC, UT 84111	office@calvaryslc.com	3/28/03
<b>C51</b>	Catholic Community Services of Utah Job Developer	Marci Price	801-977-9119	2570 West 1700 South, SLC, UT 84104	mprice@ccsutah.org	5/8/18
<b>C52</b>	Center for Ethnic Student Affairs (CESA)	Feleti Fatu Matagi	801-581-8151	200 South Central Campus Drive SLC, UT 84112	f.matagi@utah.edu	5/27/16
<b>C53</b>	Housing Authority of Salt Lake County	Virginia Sertain	801-284-4400	3595 South Main, SLC, UT 84105	vsertain@hacsl.org	5/8/18
<b>C54</b>	Kingdom Church of God in Christ	Scott Clark	801-706-9311	PO Box 271131, SLC, UT 84127	scott.clark@hci.utah.edu	5/27/16
<b>C55</b>	Indian Walk-in Center	Michelle Robb	801-486-4877	120 West 1300 South, SLC, UT 84115	mrobb@xmission.com	3/28/03
<b>C56</b>	Indian Training & Education Center	Janie Ridd	801-484-4447	1865 South Main, SLC, UT 84115	jridd@qwest.net	5/8/18
<b>C57</b>	IRC (International Rescue Committee)	Christine Hill	801-328-1091 x120	530 East 500 South, Ste 207, SLC, UT 84102	Christine@slc.intrescom.org	3/28/03
<b>C58</b>	Keith Kippen	Keith Kippen	801-773-2468	3105 West 4800 South, Roy, UT 84067	kippenks@yahoo.com	10/3/17
<b>C59</b>	NAACP	Jeanetta Williams	801-250-5088	PO Box 25414, SLC, UT 84125-0414	jdwnaACP@att.net	3/28/03
<b>C60</b>	LDS Inner City Project	Robert B. Hall	801-967-5466	<a href="https://icp.lds.org/">https://icp.lds.org/</a>	rvhall41@msn.com	6/1/10
<b>C61</b>	LDS Employment Resource Services	Bruce Ellis	801-240-7240	780 West 800 South, SLC, UT 84104	bruiserslc@gmail.com	10/17/17
<b>C62</b>	LDS Employment Resource Services	Diane and Harold Bird	801-566-4040	7166 South Redwood Road, Suite B, West Jordan, UT 84084-3488	wel-ec-westjordan@ldsmail.net	5/8/18
<b>C63</b>	LDS Employment Resource Services : West Valley & Tooele	Lori Harding	801-988-4455	2994 South Glen Eagle Dr, WVC, UT 84128	loriharding@ldschurch.org	10/17/17

	<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>	<b>Date Entered</b>
<b>C64</b>	LDS Employment Resource Services : West Valley & Tooele	Lori Harding	801-988-4455	2994 South Glen Eagle Dr, WVC, UT 84128	wel-ec-wvc@ldschurch.org	10/17/17
<b>C65</b>	LDS Employment Resource Services: West Valley & Tooele	Lori Harding	801-988-4455	2994 S. Glen Eagle Dr, WVC, UT 84128	wel-ec-tooele@ldschurch.org	10/17/17
<b>C66</b>	LDS Employment Resource Services	Rick Morley	801-566-4040	West Jordan Employment Resources Center, 817 E 9400 S Sandy, UT 84094	Wel-ec-westjordan@ldschurch.org	5/26/16 updated 2/19/19
<b>C67</b>	Salt Lake Marriott Downtown at City Creek	Haley Okura	801-537-6118	75 South West Temple, SLC, UT 84101	haley.vanmeeteren@marriott.com	10/12/17
<b>C68</b>	SLC Mayor's Office of Diversity & Inclusion	Emma Houston	385 468-7014	2001 South State Street N2100, SLC, UT 84190-3050	ehouston@slco.org	10/12/17
<b>C69</b>	Marshall White Community Center	Juan Martinez	801-629-8346	222 28th St Ogden, UT, 84401	juanmartinez@ogdencity.com	3/28/03
<b>C70</b>	New Pilgrim Baptist Church	Elizabeth Needelman	801-969-4681	6196 South Redwood Rd, SLC UT 84123-5333	npilgm@aol.com	3/28/03
<b>C71</b>	People Helping People	Kristin Fulbright	801-355-5538	205 North 400 West, SLC, UT 84103	kristin@phputah.org	10/18/17
<b>C72</b>	Pioneer Adult Rehabilitation Center	Ken Naegle	801-402-0950	485 PARC Cir, Clearfield, UT 84015	knaegle@dsdmail.net	5/24/16
<b>C73</b>	Polynesian Association of Utah	Ellen P. Selu	801-967-1780	4687 West 3100 South, WVC, UT 84120	eselu@juno.com	5/8/18
<b>C74</b>	ProductionHUB.com	Multiple Contacts	407-629-4122	801 West Fairbanks Ave, Winter Park, FL 32789	classifieds@productionhub.com	2/2/05
<b>C75</b>	Red Cross	Donette Dodwell & Sheryl Fraser	801-323-7020	6616 South 900 East, SLC, UT 84121	Donette.Dodwell@redcross.org	10/10/17
<b>C76</b>	Samoran Community Council	Jacob Fitisemanu	801-265-7564	3522 South 700 West, SLC, UT 84119	jfitisemanu@utah.gov	3/29/03
<b>C77</b>	Weber State University, Professor	Shirley Leali, Ph.D.	626-7714	1304 University Cir, Ogden, UT 84408	saleali@weber.edu	3/28/03
<b>C78</b>	Project Coord, HIV/AIDS No. Utah Project	Mary Saenz Cervantez	801-393-4153	536 24th Street, Ste 2B, Ogden UT 84401	nuc24th@comcast.net	5/25/16
<b>C79</b>	State Office of Hispanic Affairs	Laura Garcia	538-8791	324 South State, Ste 500, SLC, UT 84111	lgarcia@utah.gov	3/28/03
<b>C80</b>	Staying Abreast--Breast Cancer Support	Rob Luckau	801-832-1967	432 West Lawndale Dr, SLC, UT 84118	robluckau@hotmail.com	3/28/03

<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>	<b>Date Entered</b>
<b>C81</b> Utah Issues	Jennifer Daniella	521-2035	331 South Rio Grande Ste 60, SLC, UT 84101	jennifer@utahissues.org	5/8/18
<b>C82</b> Utah Office of Multicultural Affairs	Rozanna Benally-Sagg & Itzel Hernandez	801-245-7210 and 801-245-7282	300 South Rio Grande Street, SLC, UT 84101	rbenally-sagg@utah.gov & itzelhernandez@utah.gov	11/7/17
<b>C83</b> Volunteers of America Youth Center	Erin McGuire	(801) 364-0744 x 115	888 South 400 West SLC, UT 84101	Erin.McGuire@voaut.org	11/7/17
<b>C84</b> Wasatch Employers Network	Earl Stevens	801-4173105	1283 West 1260 South #202, Riverton, UT 84065	estevens@farmersagent.com	10/17/17
<b>C85</b> Work Activity Center	Melissa Foulger	801-977-9779 x 133	1275 West 2320 South, WVC, UT 84119	mfoulger@hotmail.com	3/28/03
<b>C86</b> Other Sources not contacted by the station: e.g., Indeed, Glassdoor, tvjobs.com					5/15/18
<b>C 87</b> HigherEdJobs		814-861-3080	328 Innovation Blvd, Suite 235, State College, PA 16803	Posted through University of Utah portal by contract	10/30/18
<b>C88</b> Salt Lake County Mayor Office of Diversity & Inclusion	Emerald Greene (intern; changes every year)	(385) 468-7036	2001 South State Street N2100, SLC, UT 84190-3050	DIntern@slco.org	1/17/19

### Miscellaneous/School Districts

<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>	<b>Date Entered</b>
<b>D88</b> Nebo SD	Alexandra Parrish	801-380-5121	1453 East 1300 South, Provo 84606	parrish.ali@gmail.com	12/5/11
<b>D89</b> Midvale/Pleasant Grove	Christine Ferrin	801-931-9641	7517 South Jefferson St, Midvale 84047	cuteute04@yahoo.com	12/5/11
<b>D90</b> Cassia County School District	Kaywin Cottle	208-269-0095	PO Box 172, Malad, ID 83252	kaywin.cottle@yahoo.com	12/5/11
<b>D91</b> Great Basin Industrial	Marjory Howes	801-660-2262	1369 Golden Cir, Fruit Heights, 84037	howesj2@comcast.net	12/5/11
<b>D92</b> University of Utah, Urban Institute For Teacher Education	Regina Delong	801-486-6997	2736 Commonwealth Ave, SLC, UT 84109	r.delong@utah.edu	12/5/11

	<b>Agency</b>	<b>Contact</b>	<b>Phone</b>	<b>Address</b>	<b>E-Mail</b>	<b>Date Entered</b>
<b>D93</b>	Millcreek	Andrew Odoardi	801-520-6816	1377 Skyline Dr, SLC, UT 84108	andrewodoardi@mac.com	12/5/11
<b>D94</b>	Kearns	Enrique Ruiz	801-651-0475	5573 Mallow Ridge Circle, Kearns, UT 84118	eruizv@gmail.com	12/12/11
<b>D95</b>	Davis School District	Kay Lynn Schick	801-831-3012	9305 North River Rd, Elwood, UT 84337	kschick@icloud.com	3/11/13
<b>D96</b>	Catholic Community Services	David Baxter	801-359-0251	378 I Street SLC, UT 84103	baxman2@q.com	10/10/17

**KUED's Supplemental Outreach Initiatives  
June 1, 2018 to May 31, 2019**

*This report summarizes KUED's supplementary outreach to broaden dissemination of employment opportunities with the station and information about careers in public media.*

**1. Participation in at least four job fairs by station personnel who have substantial responsibility in making hiring decisions**

KUED Directors of Development, Membership, Programming and Digital Media, Marketing, and Content, participated in the Current Public Media Virtual Career Fair on October 17, 2018 and April 2, 2019. These events took place online at <https://app.brazenconnect.com/cc/home#!login>. Careers in Broadcasting were discussed during the fair. This fair gave Directors an opportunity to chat one-on-one with a diverse group of qualified public media professionals.

KUED Human Resources Analyst participated in University of Utah Career Fairs on August 22, 2018 and February 5, 2019. He visited with students and fair visitors about available internships, volunteer opportunities and career opportunities in broadcasting as well as current openings.

As a department of the University of Utah, KUED was served by the University's Human Resources Recruitment Coordinator during the reporting period. This recruiter attended several community and educational job fairs to inform visitors about open positions and discuss career opportunities at the University, including information on positions with KUED. The recruiter advised KUED's Human Resources Analyst of attendees who expressed interest in broadcasting generally or station opportunities. Specific events included the Heroes to Hired Veterans Fair on November 6, 2019 and March 26, 2019, Refugee Fall Job Fair on October 24, 2018. Networking/Hiring Events HR participated in:

**August 22, 2018: University of Utah Student Job Fair**

**October 2, 2018 University of Utah Campus Career Fair**

**October 24, 2018 Refugee Fall Job Fair**

**October 30, 2018 UHire Women and Diversity Networking Event**

**November 6, 2018 Hiring our Heroes Job Fair**

**February 5, 2019 University of Utah Student Job Fair**

**February 7, 2019 University of Utah Campus Career Fair**

**April 9, 2019 "Meet and Eat" session hosted by University of Utah Career Services**

**May 15, 2019 Utah Association of Colleges and Employers Job Fair**

**3. Co-sponsoring of at least one job fair with organizations in the business and professional community whose membership includes substantial participation by women and minorities**

KUED Human Resources and KUED's Content Manager participated in the Utah Broadcaster's Association job fair on March 6, 2019. Activities included: working with UBA to plan activities, promote the event to listeners/viewers with on-air announcements and notice on the website. Visited with booth guests about internships, open positions at KUED, and answered visitor questions.

**4. Participation in at least four events, including conventions, career days, workshops, and similar activities, sponsored by organizations representing groups present in the community interested in broadcast employment issues;**

KUED staff members provide tours to educate the public regarding the station and broadcast industry. Tours give community members and groups an opportunity to view station facilities including the studio, production sound booth, the KUER Public Radio Station, and visitors may visit KUED's community affairs program, "Contact."

The KUED General Manager and Management personnel provided a tour of the station on June 20, 2018 to a school group consisting of junior high school students. They showed them the facilities and discussed the broadcasting industry. The group then toured the radio station with the KUER General Manager.

KUED has a "Station Tour" page on its website. <https://www.kued.org/about>. Community agencies, groups, or private individuals can request a tour through this link.

The KUED General Manager and Community Engagement Coordinator provided a tour on November 2, 2018 to OSHER.

A group from Community Options, Inc. of West Valley City toured the station with the KUED General Manager on November 19, 2018. Community Options Inc. of West Valley City assists adults with disabilities who want to learn more about working in different areas in the community including broadcasting.

A group of Midway Elementary 4<sup>th</sup> and 5<sup>th</sup> grade students came for a station tour on April 10, 2019. This group consisted of literacy council students who are interested in studio production and its opportunities.

The KUED Host/Producer volunteered at the Curly Me! Game Changing Event on February 2, 2019 where she spoke to kids and their parents about hosting a KUED production, showed them the trailer for the show, and explained the steps they needed to take if they wanted to pursue a career in journalism.

#### **5. Establishment of an internship program designed to assist members of the community to acquire skills needed for broadcast employment**

##### **KUED Intern June 2018 – May 2019**

The KUED New Media Department hosted an intern for the student year 2018-2019. The internship for 2018-2019 primarily focused on KUED Digital Media's new online project, "The Modern Gardener." The intern had the opportunity to produce and assist in the production of video, written, and photographic content both in the field and at KUED's facilities.

**Spring Semester, 2019** - The KUED production department selected an intern for spring semester. This internship provided the student with an opportunity to experience deep learning, hands-on mentoring and on-the-job training. The student participated with staff members on documentary production, field and studio work, as well as online content. The intern may have his/her name appear on a piece of credit or other public designation indicating a tangible evidence of their contribution.

#### **6. Participation in job banks, Internet programs, and other programs designed to promote outreach generally (i.e., outreach that is not primarily directed to providing notification of specific job vacancies)**

The Outreach and Education Coordinator participate in community events, screenings, etc. and set up a booth or table to promote KUED and educate the public regarding activities at the station. Colorful employment cards are placed on the table for visitors to take on these events. The cards are designed to encourage careers in broadcasting, with links to the station and University employment pages. Cards also include information regarding volunteer opportunities and the process to become an independent producer.

KUED's General Manager represents the station in the community. He reaches out to civic and community organizations to make himself available for speaking engagements to discuss the broadcasting industry. He reached out to the film department with a suggestion to create a student film festival. The General Manager serves on several community boards: Utah Debate Commission, Utah Cultural Alliance, Utah Film Center.

September 28, 2018 – The KUED Community Engagement Assistant had a booth at the 2018 Utah State History Conference at the Utah Cultural Celebration Center at which programs and activities of KUED were promoted to the public.

## 8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions

KUED is a department within the University of Utah. All full-time employees are eligible to receive half of their tuition paid, for classes at the University. Employees often take advantage of this benefit to further their education. In addition, KUED occasionally pays the remaining 50% for classes taken by employees that are in a related area or can assist them improve or gain additional job skills. Employees also attend classes outside the University which may be paid by the organization.

KUED Administration supports staff participation in conferences that will educate them to develop additional skills, increase technical expertise, and gain a greater understanding of the industry.

- **OSBE** Spring 2018 June 4-5 2018, and Fall 2018 October 29-31, 2018. (KUED General Manager)
- **CPB PBS GM Strategy Meeting**, October 22-23, 2018 (KUED GM)
- **PTMMG conference** April 1-2, 2019 in Las Vegas, NV, (KUED GM)
- Public Media Development and Marketing Conference July 9 – 12, 2018 in Chicago, IL (KUED Development Officer).
- **NETA** January 21-23, 2019, Salt Lake City, UT, (KUED GM; KUED Director of Marketing).
- **Public Media Summit** Feb 25-27, 2019, Washington, DC (KUED GM, KUED Education Coordinator)
- **PBS TechCon** April 3-5, 2019 in Las Vegas, NV (KUED GM, KUED Technical Services Director, KUED Director of Programming and Digital Media, KUED Director of Marketing, KUED Tape Room and Ingest Operator).
- **PBS Annual Meeting** May 29-31, 2019 in Nashville, TN: (KUED GM, KUED Director of Marketing, KUED Production Director, KUED Development Officer, KUED Marketing Account Manager/Copywriter, KUED Digital Marketing Coordinator).
- **Public Business Media Association Conference** May 14 - May 17, 2018 in Orlando, FL (KUED GM, KUED CFO, KUED Senior Accountant and KUED Accountant).

## 10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting

A KUED Producer acts as the head of the Documentary Studies Minor for the department of Film and Media Arts at the University of Utah. This is a non-paid position offered based on her related production experience with KUED. <http://www.film.utah.edu/programs/documentary-studies-minor>

The Sr. Producer gave remarks at the Thunderbird Film Festival that took place at Southern Utah University on April 26, 2019. Students learned about his experience with filmmaking and they asked a variety of questions including information about his position at KUED, how he got started in the broadcasting industry, and what it's like to be a producer in the industry.

The KUED Education Coordinator attended the American Graduate Round Table event to present on KUED as a community convener, discuss careers in broadcasting, and promote *Verve*.

## 14. Provision of training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination

A representative from the University of Utah Equal Opportunity Office conducted an OEO presentation for Staff and Managers on April 12, 2019. Managers are encouraged to attend workshops conducted by the University training department on topics such as the University of Utah non-discrimination policies, sexual misconduct policies, and disability access policies.



The University of Utah Training Manager led a Diversity Training for station personnel on August 31, 2018 and gave insights into the impact of diversity and inclusion in their work and professional spaces. There were also discussions about inclusive work environments and identifying behaviors they could personally practice as well as strategies to enhance workforce diversity. The focus of the training was to raise awareness of diversity and inclusion for manager as well as identify tangible actions for the group.

June 30, 2018 - All Station employees (full and part-time) were required to complete the Corporation for Public Broadcasting online workplace harassment prevention training. The intent of the training was to encourage a positive workplace environment free of harassment.

**16. Participation in other activities designed by the station reasonably calculated to further the goal of disseminating information as to employment opportunities in broadcasting to job candidates who might otherwise be unaware of such opportunities**

All full-time positions are posted with the University of Utah Human Resources website. Positions posted on the University of Utah Career Portal automatically filter to other agency websites such as the Utah Workforce Services job bank (through a signed contract), which makes postings available to Workforce Services agencies throughout the state of Utah, Career Services at the University of Utah, KUED website, and HigherEd.jobs. Job sites such as Indeed, Glassdoor, Myjobs.com, etc. scrape job notices off the University of Utah Human Resources webpage.

KUED sends out a weekly e-Newsletter to approximately 3,000 people notifying them of KUED special productions, PBS programs, film series and discussions, etc. This number includes KUED members and non-members. Included in this newsletter is an announcement asking if organizations referring job seekers would like to participate on a Mail list and receive notice about job openings at the station.

### **FCC Menu Categories**

1. Participation in at least four job fairs by station personnel who have substantial responsibility in making hiring decisions;
2. Hosting of at least one job fair;
3. Co-sponsoring of at least one job fair with organizations in the business and professional community whose membership includes substantial participation by women and minorities;
4. Participation in at least four events, including conventions, career days, workshops, and similar activities, sponsored by organizations representing groups present in the community interested in broadcast employment issues;
5. Establishment of an internship program designed to assist members of the community to acquire skills needed for broadcast employment;
6. Participation in job banks, Internet programs, and other programs designed to promote outreach generally (i.e., outreach that is not primarily directed to providing notification of specific job vacancies);
7. Participation in scholarship programs designed to assist students interested in pursuing a career in broadcasting;
8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions;
9. Establishment of a mentoring program for station personnel;
10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting;
11. Sponsorship of at least two events in the community designed to inform and educate members of the public about employment opportunities in broadcasting;
12. Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation by women and minorities;
13. Provision of assistance to unaffiliated non-profit entities in the maintenance of web sites that provide counseling on the process of searching for broadcast employment and/or other career development assistance pertinent to broadcasting;
14. Provision of training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination;
15. Provision of training to personnel of unaffiliated non-profit organizations interested in broadcast employment opportunities that would enable them to better refer job candidates for broadcast positions;
16. Participation in other activities designed by the station reasonably calculated to further the goal of disseminating information as to employment opportunities in broadcasting to job candidates who might otherwise be unaware of such opportunities.